

TOWN OF SHELLBROOK
JANUARY 14TH, 2013

MINUTES OF A MEETING OF THE COUNCIL OF THE TOWN OF SHELLBROOK
HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL OFFICE IN
SHELLBROOK, SASKATCHEWAN, ON MONDAY, JANUARY 14TH, 2013

Present: Mayor George Tomporowski, Alderwomen Lois Freeman and Kathleen Nording,
Aldermen David Knight, Amund Otterson and Lyle Banda

Regrets: Aldermen Bruce Clements

Mayor George Tomporowski called the meeting to order at 5:00 PM

001/13
Minutes NORDING/KNIGHT: That we adopt the minutes of the meeting of
December 10th and 17th, 2012 as circulated. Carried

002/13
Reports of
Council OTTERSON/BANDA: That we accept the following Committee reports
as presented: Public Works, Dr. Recruitment and BID Carried

J03/13
Rec Director
Report NORDING/BANDA: That we accept the Recreation Director's Report
As presented. Carried

004/13
December
Accounts FREEMAN/OTTERSON: That we accept the statement of financial
activity and approve the payment of the regular accounts being cheque
numbers 1760 through 1870 in the amount of \$205,381.44 and payroll
deposits DD698 to DD728 and payroll cheque numbers 2347 in the
amount of \$40,156.56 as set out on the attached list. Carried

005/13
Insurance
Policy OTTERSON/NORDING: that we accept and approve payment of the
2013 insurance quote as provide by Tait Insurance in the amount of
\$56,869.00 Carried

006/13
Hospital
Paving Tender OTTERSON/NORDING: That we tender out the hospital paving project
on an invitational basis. Carried

007/13
Downtown
Revitalization BANDA/NORDING: That we have George Tomporowski attend the
Strategies for Downtown Revitalization Conference in Regina on
February 22, 2013 Carried

008/13
W/O Accounts OTTERSON/BANDA: That we write off the outstanding amount of
\$15.47 on Roll #874 due to an error in calculation. Carried

009/13
W/O Account FREEMAN/KNIGHT: That we write off Doug Anderson's A/R account
in the amount of \$17,713.99 as Council deemed it uncollectible. Carried

010/13
FREEMAN/KNIGHT: That we increase our assessment appeal fees as
follows:

Residential & Condominium per roll number \$ 50.00

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Multi-Family & Commercial per assessment roll number:

Assessments less than 500,000 \$ 50.00
Assessments between 500,000 and 1,000,000 \$150.00
Assessments greater than 1,000,000 \$500.00

Carried

011/13
Rental of Shop
Tools

NORDING/FREEMAN: That prior to renting any small tools out; we receive a deposit in the amount of the replacement value of the tool. Furthermore, we will charge a minimum of \$10/day for the use of the tool rented.

Carried

012/13
Water/Sewer
Invoicing to
Property
Owners

KNIGHT/BANDA: Effective September 1, 2013, property owners will be responsible for payment of utility accounts. Invoices for July/August will be sent out to renters and as of October 1, 2013, all deposits on record for the renter will be applied to their account and any credit balances will be refunded to the renter. Any amounts unpaid after the deposit has been applied will be transferred to the owner's account. The September/October period and all subsequent billing periods will be sent only to the property owners.

Carried

013/13
Tax
Enforcement

FREEMAN/NORDING: That we send all tax arrears up to December 31, 2011 to Western Municipal Tax Enforcement.

Carried

014/13
Chamberlain
Request

FREEMAN/OTTERSON: That we approve the request for positioning of their house on Lot 7, Block 44, Plan 101306382 as presented.

Carried

015/13
Meetings of
Council

BANDA/KNIGHT: That we set the February and March meetings of Council for February and March as follows: February 11th, February 25th and March 18th, 2013.

Carried

016/13
Community
Hall Caretaker

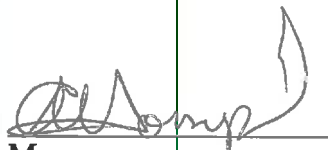
NORDING/FREEMAN: That we increase Kevin Renz's contract to \$500/month effective January 1, 2013

Carried

017/13
Adjourn

NORDING: That we adjourn

Carried



Mayor



Administrator